

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William Allen Middle School
September 21, 2021 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2021
- B. Notice filed with the Burlington County Times on July 1, 2021

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti
Mr. Jack Fairchild
Mrs. Katherine Mullin
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Ms. Lauren Romano, Vice President
Mrs. Caryn Shaw, President

Mr. John Comegno, Esq., Solicitor
Dr. Leonard Fitts, Interim Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Dr. David Tate, Director of Special Education
Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Personnel

Moved by: _____ Second: _____ Vote: _____

VI. Return to Public

Moved by: _____ Second: _____ Vote: _____

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #22-37:

June 15, 2021 Executive Session
June 15, 2021 Regular Meeting

July 13, 2021 Executive Session
July 13, 2021 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. President's Remarks

D. Educational Highlights –Superintendent's Monthly Report

E. Board Committee Reports – Questions and Comments

F. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. Financial Reports of the Board Secy. – June, 2021 – Exhibit #22-38**
- 2. Treasurer's Report – June, 2021 – Exhibit #22-39**

Resolution of Board of Education's Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary's monthly certification budgetary line item status:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8. Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of June, 2021 attached as Exhibit #22-40.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$3,088,222.89 attached as Exhibit #22-41.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

IX. Recommendations of the Superintendent

A. 2021 - 2022 Memorandum of Agreement (MOA) and 2021 - 2022 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department

Routine Action

Approval of the Memorandum of Agreement (MOA) and Live Streaming Memorandum of Understanding between the Moorestown Township School District and Moorestown Township Police Department for the 2021-2022 school year. As an expression of mutual concern and commitment to students, and to the level of cooperation and understanding described in the MOA Agreement, Dr. Leonard Fitts, Chief School Administrator; Chief Lee Lieber, MTPD; and Caryn Shaw, Board of Education President, affirm and agree to abide by the standards, procedures, principles and policies set forth in the MOA for the 2021-2022 school year.

MOTION:

I recommend Board approval of the 2021 - 2022 Memorandum of Agreement (MOA) and the 2021 - 2022 Live Streaming Memorandum of Understanding between Moorestown Township School District and Moorestown Township Police Department.

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures**1. First Reading**

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 1648.13 School Employee Vaccination Requirements (M)
- Policy 2422 Comprehensive Health and Physical Education (M)
- Policy 2467 Surrogate Parents and Resource Family Parents (M)
- Policy 5111 Eligibility of Resident/Non-resident Students (M)
- Policy 5116 Education of Homeless Children
- Policy 7432 Eye Protection (M)
- Regulation 7432 Eye Protection (M)
- Policy 8420 Emergency and Crisis Situations (M)
- Regulation 8420.1 Fire and Fire Drills (M)
- Policy 8540 School Nutrition Programs

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #22-42.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 1648.11 The Road Forward COVID-19 – Health & Safety
- Policy 5460.02 Bridge Year Pilot Program
- Regulation 5460.02 Bridge Year Pilot Program
- Regulation 6471 School District Travel
- Policy 8561 Procurement Procedures for School Nutrition Programs

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #22-43.

3. Policies and Regulations to be Abolished

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies be abolished:

- Policy 5114 Children Displaced by Domestic Violence
- Policy 8810 Religious Holiday

MOTION:

I recommend that the Board abolish the Policies listed above as Exhibit #22-44.

Approval of Items 1 – 3:

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Special Education Out-of-District Placements 2021-2022

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district program and school as mandated in the Individualized Education Program (IEP).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #22-45 for the 2021-22 school year at the location indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative School Placement for 2021-2022

The student listed is recommended for placement in the program at Burlington County Alternative School for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the student on Exhibit #22-46 for the 2021-2022 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Special Education In-District Placements 2021-2022

The following students with special needs have been recommended for placement in a Moorestown Township Special Education Program. The sending district will bear the cost for tuition, 1:1 aide (if needed) and provide transportation.

MOTION:

I recommend that the Board approve the students with special needs listed on Exhibit #22-47 for placement in a Moorestown Township Special Education Program for the 2021-2022 school year at the appropriate rate of tuition with transportation provided by the sending districts. The sending district will bear the cost for a 1:1 aide if needed.

4. Homeless Placements 2021-2022

The following homeless placement is recommended for approval.

MOTION:

I recommend that the Board approve the homeless student placement listed on Exhibit #22-48 for the 2021-2022 school year at the location indicated and at the approved district tuition rates, where applicable.

5. Starlight Homecare Agency, Inc. d/b/a Star Pediatric Home Care Agency Nursing Services

Starlight Homecare Agency, Inc. nursing services are required for a student with special needs.

MOTION:

I recommend that the Board approve Starlight Homecare Agency, Inc., to provide professional services for a special needs student as Exhibit #22-49 for the 2021-2022 school year.

6. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #22-50 with My Own Two Hands, LLC to provide orientation and mobility services and Teacher of the Visually Impaired services to a student with an Individual Education Plan.

7. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #22-51 with Interactive Kids to provide special education services to a student with an Individual Education Plan.

8. Special Education Services Contract

MOTION:

I recommend the Board approve the agreement attached as Exhibit #22-52 with Brett DiNovi & Associates, LLC to provide consulting and school-based services for students with an Individual Education Plans.

9. Special Education Services Contract

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #22-53 with Brandon Denis to provide consulting services for students with special needs.

10. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #22-54 with Kathy Darrow to provide consulting services for students with special needs.

11. Consulting Service Agreement

MOTION:

I recommend that the Board approve the agreement attached as Exhibit #22-55 with Family First, LLC to provide consulting services for students with special needs.

Approval of Items 1 – 11:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #22-56.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #22-57.

3. 2021 Addressing Student Learning Loss Comp Grant

The Moorestown Township Public Schools was awarded \$156,425 through the Addressing Student Learning Loss Comp Grant which requires Board of Education approval.

MOTION:

I recommend that the Board hereby accepts the award of the Addressing Student Learning Loss Comp Grant funds in the amount of \$156,425.

4. Non-Resident Tuition Students 2021-2022

A resolution is requested approving acceptance of non-resident tuition students for the 2021-2022 school year.

MOTION:

I recommend that the Board approve the 2021-2022 non-resident tuition student as listed in Exhibit #22-58.

5. Overnight Student Trip

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #22-59.

Senior Class Trip	Walt Disney World – Orlando, FL	4/2/22 to 4/7/22
Theater Group Workshop and Performance Trip	Walt Disney World – Orlando, FL	6/19/22 to 6/24/22

6. Tuition Rates**MOTION:**

It is recommended that the board approve the following revised tuition rates for the 2021-22 school year:

2021-2022 TUITION RATES		
	STATE/BUDGET FORMULA 2021-22	ESY RATES 16 days 2021
Kindergarten	\$13,469	
Elementary (1-3)	\$15,431	
Upper Elementary (4-6)	\$15,431	
Middle (7-8)	\$16,219	
High School (9-12)	\$16,758	
Multiply Disabled	\$40,398	\$3,800.00 \$200.00 per diem
Autism	\$37,500	\$3,800.00 \$200.00 per diem
Preschool Disabled – FT (AU Smile)	\$35,000	\$3,800.00 \$200.00 per diem
Preschool Program	\$3,500	
Extended Day Kindergarten Program	\$4,000	

Approval of Items 1 – 6:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2021-2022 school year.

1. Appointments**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Melissa Degen, Long Term Substitute Special Education Teacher at the South Valley Elementary School at an annual salary of \$50,250.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective on September 1, 2021 through December 20, 2021.
- b. Michelle Logan, Long Term Substitute Special Education Teacher at the Upper Elementary School at an annual salary of \$50,250.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective on September 1, 2021 through January 7, 2022.

- c. Clare McGreevy, Long Term Substitute Language Arts Teacher at the Middle School at an annual salary of \$50,250.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective on September 1, 2021 through June 30, 2022.
- d. Christina Procacci, Long Term Substitute Science Teacher at the Middle School at annual salary of \$50,250.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective on September 29, 2021 through March 20, 2022.

Support Staff

- a. Janet Neuman, Part Time Paraprofessional at the Roberts Elementary School at an annual salary of \$16,327.08 (prorated) Column Para EDUC, Step 8 Paraprofessional Salary Guide effective September 15, 2021 through June 30, 2022.
- b. Jessica Gunn, Long Term Substitute Registered Nurse at the South Valley Elementary School at an hourly rate of \$62.06 effective September 17, 2021 through December 23, 2021.
- c. Lauren Edzenga, Part Time Paraprofessional at the Upper Elementary School at an annual salary of \$13,499.88 (prorated) Column Para AA/BS Step 6 Paraprofessional Salary Guide effective September 15, 2021 through June 30, 2022.
- d. Ileana Morales, a Child Caregiver for the Extended Day Care Program for the District. Ms. Morales' hourly rate is \$12.50, effective on September 1, 2021 through December 31, 2021; hourly rate \$13.00 effective on January 1, 2021 through June 30, 2022 for 3.5 hours per day as directed.
- e. Emily Ecker, an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Ecker's hourly rate is \$12.00 for 5.5 hours per week as directed, effective on September 1, 2021 through June 30, 2022.
- f. Jake Snyder, an Assistant Child Caregiver for the Extended Day Care Program for the District. Mr. Snyder's hourly rate is \$12.00 for 4-6 hours per week as directed, effective on September 1, 2021 through June 30, 2022.
- g. Camille Weinrebe, an Assistant Child Caregiver for the Extended Day Care Program for the District. Ms. Weinrebe's hourly rate is \$12.00 for 6.75 hours per week as directed, effective on September 1, 2021 through June 30, 2022.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Samantha Walz, Special Education Teacher at the South Valley Elementary School, an adjustment to paid Medical Leave of Absence September 1, 2021 through September 14, 2021; unpaid Family Medical Leave of Absence September 15, 2021 through December 14, 2021; unpaid Child Rearing Leave of Absence December 15, 2021 through December 21, 2021.

- b. Jessica Herb, Special Education Teacher at the Upper Elementary School, an adjustment to paid Medical Leave of Absence September 1, 2021 through October 1, 2021; unpaid Family Medical Leave of Absence October 2, 2021 through January 7, 2022.
- c. Lyndsay Pasi, Science Teacher at the Middle School an adjustment to paid Medical Leave of Absence October 4, 2021 through November 16, 2021; unpaid Family Medical Leave of Absence November 17, 2021 through February 22, 2022.

Support Staff

- a. Taron Engel, Paraprofessional at the South Valley Elementary School, an unpaid absence October 25, 2021 through October 29, 2021.
- b. Regina Wolf, License Practical Nurse at the South Valley Elementary School, a paid Medical Leave of Absence September 1, 2021 through October 7, 2021; unpaid Family Medical Leave of Absence October 8, 2021 through December 31, 2021.
- c. Karen Coggins, Secretary at the High School, a paid Medical Leave of Absence September 1, 2021 through December 5, 2021.
- d. Hana Stein, Paraprofessional at the High School, a paid Medical Leave of Absence September 1, 2021 through September 17, 2021; unpaid Family Medical Leave of Absence September 18, 2021 through October 1, 2021.
- e. Nancy Gonteski-Borborema, Bus Driver for the Transportation Department, a paid Medical Leave of Absence September 1, 2021 through October 5, 2021; unpaid Medical Leave of Absence October 6, 2021 through October 20, 2021; unpaid Medical Leave of Absence October 21, 2021 through October 31, 2021.

3. Change of Position/FTE

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Claudia Castelli, Basic Skills Teacher to .5 FTE Basic Skills and .5 FTE Kindergarten at the Mary Roberts Elementary School, effective September 1, 2021 through June 30, 2022.

Support Staff

- a. Mary Foley, Part Time Paraprofessional at the Upper Elementary School, from 4.75 to 4 hours per day for an annual salary of \$10,773.12, effective September 1, 2021 through June 30, 2022.

- b. Wendy McCarty, Paraprofessional at the Middle School from 6.75 to 7.75 hours per day at an annual salary of \$22,386.50 effective September 1, 2021 through June 30, 2022.
- c. Jill Musnug, Paraprofessional at the Middle School from 6.75 to 7.75 hours per day at an annual salary of \$30,819.27 effective September 1, 2021 through June 30, 2022.

4. Extension of Contract

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Kyra Blaker, Long Term Substitute Special Education Teacher at the Upper Elementary School, from an annual salary of \$50,250.00, effective September 1, 2021 through January 12, 2022.

Support Staff

No actions recommended at this time.

5. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Nancy Gontski-Borborema, Bus Driver for the Transportation Department, after 19 years of service to the District, effective November 1 2021.

6. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Gina Scow, Long Term Substitute Special Education Teacher at the Upper Elementary School effective August 26, 2021.

Support Staff

- a. Gregory Cohen, Supervisor of Transportation for the District, effective October 21, 2021.

- 7. **Substitutes** - Exhibit #22-60
- 8. **Movement on the Salary Guide** - Exhibit #22-61
- 9. **Athletics** - Exhibit #22-62
- 10. **Co-Curricular Stipends** - Exhibit #22-63
- 11. **Bus Duty** - Exhibit #22-64
- 12. **Adjustment to Transportation Hours** - Exhibit #22-65
- 13. **Opening Day PD Presenters** - Exhibit #22-66
- 14. **High School After School Discipline Monitors** - Exhibit #22-67
- 15. **Placement Testing Proctors** - Exhibit #22-68
- 16. **COVID Nursing Hours** - Exhibit #22-69
- 17. **High School Saturday Detention** - Exhibit #22-70

Approval of Items 1 – 17:

Moved by: _____ Second: _____ Roll Call Vote: _____

X. Informational Only

A. Enrollment Information – September 8, 2021

School	2020-2021	2021-2022
High School	1296	1307
Middle School	629	616
Upper Elementary School	859	864
Elementary School	1060	1085
Total	3844	3872

B. Old Business

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

XI. Adjournment

Moved by: _____ Second: _____ Vote: _____